

Data Protection Consent

The Lovelace Trust, Registered Charity No. 1052171

- New General Data Protection Regulations (GDPR) were introduced in May 2018. These require The Lovelace Trust to obtain active consent for personal data to be stored in its manual filing system or databases. Information is retained for the sole purpose of grant processing, analysis, administration and accounting.
- Consent in accordance with General Data Protection Regulations (GDPR) must be given before grant applications can be processed.
- At any time you can ask for data to be removed from The Lovelace Trust files other than the essential financial data required by our auditors. Please email clerk@lovelacetrust.org.uk
- If you change your email address, or any of the other information we hold is inaccurate or out of date, please email us at clerk@lovelacetrust.org.uk
- You can contact the Lovelace Trust office to receive a copy of any personal information currently held by us once we have received proof of your identity. The Lovelace Trust is committed to protecting the personal data of our beneficiaries, contacts and colleagues.
- Any details you give us will be held in accordance with GDPR and Data Protection Act 1998.
- We will not share with third parties, unless we have your explicit permission to do so, or we are required to do so by law, for example, by a court order or for the purposes of prevention of fraud or other crime.
- We do not sell any information held.
- We will not contact you except in relation to an application where you have provided personal information for a specific purpose (e.g. in support of a small grant claim).
- We retain information in order to process applications (organisations and individuals); and for sound governance (trustees, clerk and agents working on behalf of The Lovelace Trust).
- When you give us personal information, we take steps to ensure that it is treated securely. Information you send to us electronically is transmitted normally over the Internet, and this can never be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, The Lovelace Trust cannot guarantee the security of any information you transmit to us, and you do so at your own risk. Once we receive your information, we make our best effort to ensure its security on our systems.
- We do not collect information automatically from the website.
- Data will be retained in The Lovelace Trust contact database unless it relates to specific activities (grant applications) in which case data is retained in specific password protected databases.
- By completing and submitting the form below, you agree to The Lovelace Trust retaining details enclosed in the application form, according to the terms and policies outlined above.

Name:

Address:

Date:

Signature:

I agree to The Lovelace Trust retaining this information until I request otherwise, on the understanding that data will only be used according to terms stated above and will be held securely.